Minutes
IT Strategic Governance
Committee
November 14, 2019

ITSGC Committee Members Present:
Joseph Alcala, Maureen Binder, Tom Cavanagh, Maribeth Ehasz, Craig Froehlich, Ozlem Garibay, Joel Hartman, Paul Jarley, Jeff Jones, Jeff Moore, Aaron Streimish, Michael Sink, Robert Taft

ITSGC Committee Members Absent:
Dennis Crudele, Felicia Kendall, Thad Seymour, Chris Vakhordjian

Also Present:
Paul Lartonoix, Rebecca Vilsack

Chairman Paul Jarley called the meeting to order at 3:00 p.m.

Approval of September 25 Minutes
The September 25 meeting minutes were approved with no changes.

Update on UCF Rising & ERP to the Cloud
Michael Sink reported that the majority of UCF Rising elements have gone live and are working well. Results from UCF Rising project have offered suggestions for ERP planning including importance of project management and utilizing advisory councils and work groups for decision making. Following the governance model produced better outcomes which included items that were taken out to be given a later Go Live date. Additional elements will go live in the spring including Conflict of Interest application and additional Human Resources pieces. Joel Hartman noted that Huron’s involvement in the UCF Rising validated the significant role that a consulting firm can provide.

ERP to the Cloud planning will require hiring a consulting firm for guidance and several consulting firms are currently being considered. A ERP Executive Steering Committee has been formed and pre-launch planning has begun. One million dollars has been set aside for the pre-launch and an estimated fifty-four million will be needed for the entire project. Michael states that December should be used for planning time with presentations from potential groups to begin in January. There should be additional information to be shared during the January committee meeting.

UCF IT Project Request Review
Aaron Streimish presented a list of new UCF IT projects that have arrived since the September committee meeting. There are no recommended actions as no projects met the ITSGC threshold for involvement and there are no known conflicts. Demand is beyond current Project Manager capacity. Michael mentioned that local governance by the colleges and divisions would be desirable for future projects. If multiple projects are necessary, it would be helpful to know in which order the projects should fall. Projects should also require a sponsor, director or higher was suggested. A
demonstration of the UCF IT project list data collection will be presented at the January committee meeting.

Cost Recovery for non-UCF IT Project Management Services
Aaron advised project management offers significant value by offering the following:
- Sets expectations
- Faster execution of project
- Fewer issues
- Better decision making
- Improved client satisfaction
- Reduces overall costs

Pay as you go service pricing will be offered with costs determined by the size and scope of the IT project. UCF IT will not charge for using their resources that were brought into the dept for usage, such as Networking and System Administrators. Aaron advised that 50% of their work are for customers outside UCF IT and fees would not be charged for the additional technical work for those outside customers, only the PMO function. Michael noted the UCF Downtown Campus project would not have been successful without project management.

PMO Service Pricing sheet was introduced along with a breakdown of available services. UCF IT is in the process of hiring a Change Director and will have all charges audited with guaranteed transparency. This information will also be available via the UCF IT dashboard at a later date.

Pricing will increase by 25% after 18 months with another increase in one additional year. At that time, pricing will be at UCF IT’s true cost of doing business.

Infrastructure Decision Framework
Unable to discuss due to time constraints.

New UCF Budget Model Planning
Unable to discuss due to time constraints.

The meeting adjourned at 4:00 p.m.
Submitted by Debbie Pease

Membership lists, agendas and minutes for the IT Strategic Governance Committee and the IT Professionals Committee can be found at: http://itr.ucf.edu/IT2020.