ITSGC Committee Members Present:
Joseph Alcala, Maureen Binder, Tom Cavanagh, Dennis Crudele, Maribeth Ehasz, Craig Froehlich, Joel Hartman, Paul Jarley, Jeff Jones, Felicia Kendall, Jeff Moore, Aaron Streimish, Michael Sink, Robert Taft, Chris Vakhordjian

ITSGC Committee Members Absent:
Dennis Crudele, Ozlem Garibay, Michael Johnson, Thad Seymour

Chairman Paul Jarley called the meeting to order at 9:01 a.m.

Approval of July 31 Minutes
The July 31 meeting minutes were approved with no changes.

Follow-up the Committee Memo
Paul reported that interim President Seymour had responded to the memo and was supporting the recommendations from the committee as part of the UCForward Initiative to save funds out of university operations. Paul and Dennis Crudele will be meeting with Misty Shepherd, Chief Operating Officer, to discuss the committee’s recommendations and how IT can support the initiative in reducing spending.

Paul feels the future planned move to the Cloud has been accepted and will be supported through the carry forward plan. Joel Hartman stated that committee intent can be turned into strategy which can be turned into action going forward.

How to Engage the Committee with the Upcoming ERP Project
Joel explained the ERP Project falls under the committee’s charter to review and improve as a major IT project. The ERP Project will also require a significant amount of resources which will in turn affect other IT projects. The committee should play a role in discussing what can and can’t get done with the ERP resources impact.

Michael Sink reported the ERP Project is currently in the pre-launch stage and should be completed in 2025. The ERP Steering Committee has been formed to explore the necessary requirements and advise on planning and strategy.

Bringing IT Projects to the Committee for Review and Approval
Aaron Streimish demonstrated how UCF IT handles an internal intake of projects and described how staff gives recommendations on how best to proceed. UCF IT will give the recommendations rather than bring every potential project to this committee. Recommendations on large projects that have passed through UCF IT will be emailed out prior to this committee’s meetings along with the upcoming agenda notice.
A sample recommendation list was provided. Aaron advised projects needing attention from this committee will be flagged for discussion at the next committee meeting, such as those over the $100,000 threshold, projects that have issues or controversy or that UCF IT needs committee support on. A return on investment was suggested for inclusion on the intake evaluation by UCF IT. Aaron will work on a rubric for this suggestion that will be presented at a future meeting. He noted that potential project conflicts will be resolved within UCF IT to their fullest opportunity.

Other discussion included including common law IT decisions will be determined along with an appeals process. Student needs should have precedence in committee decisions. An executive committee may be considered in the future if necessary to assist in UCF IT decision making.

The meeting adjourned at 9:55 a.m.
Submitted by Debbie Pease
Membership lists, agendas and minutes for the IT Strategic Governance Committee and the IT Professionals Committee can be found at: http://itr.ucf.edu/IT2020.