IT Strategic Governance Committee

Minutes
March 30, 2018

IT Strategic Governance Committee Members Present:
Joseph Alcala, Maureen Binder, Maribeth Ehasz, Jose Fernandez, Craig Froehlich, Joel Hartman, Larry Jaffe, Paul Jarley, Jeff Jones, William Merck, Jeffrey Moore, Michael Sink, Aaron Streimish, Robert Taft

IT Strategic Governance Committee Members Absent:
Tracy Clark, Ozlem Garibay, Michael Johnson, Grant Heston, Ronnie Korosec,

Others Present:
Becky Vilsack, Christy Tant, Adam Glover, Pedro Cordero, Fred Okumu, Kristina Benoit, Michael Callahan, Bryce Jackson, Joel Lavoie, Tim Neubrander, Felicia Kendall

Joel Hartman called the meeting to order at 2:00 p.m.

Joel reminded the attendees that today’s meeting is the yearly occurrence of the combined IT Strategic Governance Committee and the IT Professionals Committee. The attendees introduced themselves.

Approval of January 30 ITSGC Meeting Minutes
The minutes were approved with no changes by the IT Strategic Governance Committee.

Project Prioritization Process
Joel reminded the IT Strategic Governance group that they had seen this before, but advised the difference is that the process is ready for production. This process has been referred in the past as “Demand Management” and it relates to projects that come forward requiring IT resources along with significant university cost and labor demands.

The process is intended to provide a way to rationally approach each project as there is increasing demand without an increase in resources. The scoring process will determine which projects will go first. Associated with this:

- UCF IT serves many departments
- Limited resources calls for prioritization
- Priority scoring is needed to determine strategic alignment, operational need and compliance requirements.
- Shared governance addresses contention and provides representation and departmental influence for decision making
- Collective knowledge exposes duplication, increased cooperation
• UCF IT is eager to apply its resources to achieve outcomes that support and drive Collective Impact

Aaron gave an overview of the priorization process as follows:
• Ideation – a project proposal is submitted for consideration
• Justification/Feasibility – initial review and evaluation for soundness and capability: scored against strategic drivers
• Solution Design and Budget Estimating – more refined evaluation and solution design
• Funding – secure funding as necessary
• Initiation/Scoping – determine the type and amount of work – the effort becomes a project or team managed work
• Roadmap Scheduling – work is added to the project portfolio and scheduled per the score and available resources
• Approval/Assignment – approved timeline is published and work begins as scheduled

Aaron reminded the group that for this process to be successful, everyone needs to participate and that Governance will play a critical role. Adjustments will be needed over time as unknowns are discovered. A July 2018 start date is expected. Conversations still need to occur as to how projects will be brought to the IT Strategic committee.

Cloud ERP Update
Oracle has announced that their support for ERP premise applications will cease in 2027. UCF has begun implementing the PeopleSoft Grants module and a study has been launched to what is needed to move Finance, Grants and Human Resources to a Cloud platform.

The budget information from this study will be presented at the April 10 meeting of the University Budget Committee. The information is being gathered by the Tambellini Group which was hired on recommendation from the Enterprise Applications Committee.

DataSite Orlando Transition
The installation of the new equipment is complete. The process of decommissioning old hardware has begun. It will take 12-18 months to completely decommission and move to DSO. Power cost savings is expected as we turn old machines off.

Transition from Phone bill to Communications Services Chargeback
The telephone network is increasingly becoming a service riding on the data network. Thus, UCF IT is planning the transition from a phone bill to a communications services charge effective July 1. The transition will help sustain the data network.

IT Professionals Committee Updates
Larry Jaffe reported that the committee has found additional IT groups that are meeting and not documenting their outcomes in order to eliminate bureaucracy and improve communications.
The meeting adjourned at 2:56 p.m.

Submitted by Debbie Pease

Member lists, agendas and minutes for the IT Strategic Governance Committee and the IT Professionals Committee can be found at: http://itr.ucf.edu/IT2020.